

WILBERFOSS PARISH COUNCIL

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MINUTES

16th March 2023

Present: Chair Richard Rains, Vice Chair Lynda Hoyle and Cllrs Dave Smith, David Barnett, Simon Clark, Dominic Johnson, and Colin Veitch together with one member of the public and Ward Cllr David Sykes.

The 15-minute question time was utilised by the member of public who queried a number of issues, namely HGV traffic using Wilberfoss as a route and a water leak on Main Street. The Clerk offered to contact ERYC Planning Department about the HGV traffic and it was acknowledged that the water leak is being dealt with by Yorkshire Water.

1. There were apologies from Cllrs Michelle Walls and Claire Norman.
2. There were no declarations of interest made by Councillors present.
3. The Minutes of the Meeting of the 16th February 2023 were signed as a true record.
4. **Planning Matters**
 - 4.1 Councillors were notified that Planning Application 22/02898/PLF | Erection of a 2 storey and single storey extension to side and rear plus alterations to roof | Warren House, York Road, Wilberfoss had been granted permission.
 - 4.2 Councillors considered Planning Application 23/00736/PLF | Erection of a single storey extension to the rear and conversion of existing garage into additional living accommodation | 8 Cricketers Way, Wilberfoss and had no observations to make.
5. Ward Cllr Sykes advised that EYRC is spending £400,000 on 100 electric charging points throughout the county, focusing on Pocklington and Market Weighton in the local area. Each installation will be subject to the usual planning approval requirements. Furthermore, he advised that elderly residents who are 85 and over and living in council tax band A and B properties will benefit from a one-off funding contribution of £80. It is understood 1,300 households in the East Riding will benefit. Cllr Veitch queried the one-off payment to households who use alternative fuel to gas and Cllr Sykes suggested he drop him a line and he would research it in the meantime.

Cllr Sykes advised that, due to the success of the Pocklington Festival in October 2022, the Festival will be repeated on the weekend of the 22nd and 23rd April 2023.

It was acknowledged that the Do it For East Yorkshire funding pot will continue through 2023, although at this stage it is unclear what the criteria is.
6. The Clerk advised that there had been no urgent decisions taken since February's meeting.
7. **Progress Reports and to address any issues outstanding from previous meetings.**
 - 7.1 The Clerk advised that the Hazel tree and plaque to mark the Queen's Green Canopy have been installed by the volunteers of Jubilee Wood. Further maintenance work has been carried out and the group is appealing to the community through the monthly Newsletter for donations of native bluebells, snowdrops and ferns. Councillors considered a request for financial assistance to purchase more plants, using funds from the 2022 Community Quarry Fund. Agreement was given in principle to supporting the project, subject to the Clerk producing Accounts for the 2022-2023 Quarry Fund.
 - 7.2 Cllr Clark advised that, following initial low accessibility scores for the parish website, he and the Clerk have made some improvements. Progress has, however, been slower than anticipated due to the limitations of IONOS, the website host. A second report fared slightly better but further improvements are necessary. In addition, Cllr

Clark advised that websites should now be built 'mobile first'. He shared a suggestion on screen of giving the website an overhaul to modernise it using a blog system. In addition, he suggested offering the community opportunities to collaborate by providing their own photographs. Cllrs were asked to visit the existing website and give feedback on what might now be irrelevant so that improvements are only made to relevant content. It was acknowledged that starting a website from scratch would be the easiest option but there are costs to this, together with the likelihood of having to put the work out to tender.

- 7.3 The Clerk advised that the King's Coronation Community Fund must only be used for celebrations to mark the King's Coronation. A discussion took place regarding the provision of badges for school children, but the Vice Chair was able to ascertain that plans are in place at school to provide a memento for the children. The Clerk advised that she will put a note in the Council's News in Brief article to ask if anyone is organising a community celebration on the weekend of the King's Coronation. It was acknowledged that the PFA is organising an event, but it will take place later in May so may not meet the criteria of the funding pot.
- 7.4 The Clerk advised that she had approached representatives of the Community Payback Scheme to ask them to pencil the painting of Church bridge and the footbridge in their diary. Since her approach she had received confirmation of the biennial Village Walkabout. The Chair suggested the Community Payback team concentrate on the railings and concrete posts leading up to Church Bridge, and in addition, the smaller footbridge, and that ERYC representatives are asked about the painting of Church bridge.
- 7.5 Councillors acknowledged information added to the Emergency Plan Questionnaire. Cllr Barnett questioned whether the village defibrillators are registered on *The Circuit* (the National Defibrillator Network). Following the meeting the Clerk ascertained from Tam Stalker, Wilberfoss Community Responder, that all three defibrillators in the village are registered. The Emergency Plan was agreed.

8. **Environment & Community Matters (to include Highways & Footways, Health, Education, Policing, Street Lighting and Community Groups)**

- 8.1 Cllr Hoyle advised that academisation is still going ahead, although this may not go through by the initial deadline of the 1st April 2023. Other than a change to the school logo, there will be no other obvious signs of joining the South Hunsley Academy. The Woldgate School Admissions policy has been altered slightly but is still being challenged by catchment primary schools and the Diocese. Cllr Hoyle will report further at April's meeting.
- 8.2 Councillors acknowledged correspondence received, following the Clerk's News in Brief Article in February's Newsletter, and understood that the matter has been resolved.
- 8.3 Councillors considered the Parish Council's Action Plan which sets out goals for future Parish Council projects. Cllr Smith requested that the Parish Council re-consider installing a bus shelter on Main Street opposite the beck. Cllr Clark reiterated the suggestion he had made to improve the village entry signs and Cllr Smith was asked to ascertain the cost of the one built by Wilberfoss in Bloom on Storking Lane. The installation of flashing speed monitoring signs was discussed later in the meeting but will also be added to the Action Plan.
- 8.4 Councillors were notified of the date of the Village Taskforce Walkabout. New Councillors were informed of the procedure and Cllr Veitch and Cllr Smith offered to attend the walkabout on the 11th July. The Chair will also attend if work commitments allow. The Clerk advised that she will draw up and circulate a spreadsheet for Councillors to add details of works for consideration by the Taskforce team.
- 8.5 Councillors discussed the recurring issue of speeding traffic on Main Street and Storking Lane. Cllr Veitch suggested the installation of vehicular activated signs, which could be purchased and installed over a number of years. The Clerk suggested talking to representatives from ERYC Highways at the Taskforce Walkabout to ascertain where best to install the signs. In the meantime, enquiries will be made to ascertain costs.

9. **Councillors' Reports for future Agendas**

- 9.1 Cllr Clark advised that he will provide a Full Fibre update at the Parish Council meeting in April.

10. **Administration Matters**

- 10.1 The Clerk advised that she has requested a recording of an Election Briefing for Clerks and will share any relevant information with Councillors. In the meantime, the Election Nomination pack will be re-circulated.

11. **Finance (in accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19)) members of the public will be asked to leave the meeting before details of the employees' salaries are revealed but will be permitted to stay for all other**

payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road and on the parish website (www.wilberfossparish.org.uk)

11.1 The Clerk sought approval of the following payments:-

Burton Farming (Allotment ground rent 1/2/23-31/1/24)	£450.00
Combined staff salaries (to include Employer NI contribution)	£754.06
Poste Haste (Newsletter production)	£300.00
Wilberfoss Community Centre (room hire)	£11.00
James Horsley Limited	£521.26
Wilberfoss Duck Race Association (donation)	£200.00
IONOS Cloud Limited (website hosting)	£11.99
IONOS Cloud Limited (domain name renewal)	£19.32

11.2 A cheque for £630.00 from Wilberfoss Allotment Association to cover the rent from 1/4/23-31/3/24 will be held until the start of the new financial year. Likewise, an invoice from ERNLLCA for the new financial year will also be held over for payment in April 2023.

Meeting closed:- 21.12

The next meeting of Wilberfoss Parish Council will take place at 7.30 pm on Thursday 20th April 2023

Chair Clerk